

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF TECHNOLOGY OFFICER



The following are the IT liaison roles and their descriptions:

Health & Human Services Agency IT Liaison
Education Agency IT Liaison
Public Safety Agency IT Liaison
Government Operations Agency IT Liaison
Economic Development Agency IT Liaison
Independent Agency IT Liaison

Each role is associated with a list of Agency Codes, which can be seen in Appendix 1 through Appendix __6.

Certain independent agencies (see Appendix 7) are exempt currently excluded from this level of review.

The cluster-based liaison roles will appear on the following PASS transaction types:

1. Requisitions where one or more line items contain an IT commodity code and the total value of the requisition is greater than \$25,000.
2. The company eForm type “ePIF”, which is used to vet the appropriateness of a proposed investment in IT and to capture CTO approval prior to investing District funds on IT.

The Agency IT Liaison Role is a supervisory role that aggregates the functionality of the cluster-based liaison roles. This role appears on:

1. Requisitions for non-exempt agencies that are not associated with a cluster-based IT Liaison role, and that meet the same criteria of having one or more line item containing an IT commodity code, and the total value of the requisition is greater than \$25,000.
2. The company eForm type “ePIF”

The company eForm type “ePIF” is used to vet the appropriateness of a proposed investment in IT and to capture CTO approval prior to investing District funds on IT. This form does not have any direct impact on a financial transaction, but is required prior to OCTO providing approval on an individual requisition.

These IT Liaison roles do not appear on any other PASS transaction types

Appendix 1 – Health & Human Services Agency IT Liaison

AP0 OFFICE ON ASIAN/PACIFIC AFFAIRS
BY0 OFFICE ON AGING
BZ0 OFFICE OF LATINO AFFAIRS
HA0 DEPARTMENT OF PARKS AND RECREATION
HC0 DEPARTMENT OF HEALTH
HG0 DEPUTY MAYOR FOR HEALTH & HUMAN SERVICES
HM0 OFFICE OF HUMAN RIGHTS
HS0 SECTION 103 JUDGMENTS-HUMAN SERVICES
HT0 DEPARTMENT OF HEALTH CARE FINANCE
JA0 DEPARTMENT OF HUMAN SERVICES
JM0 DEPARTMENT ON DISABILITY SERVICES
JZ0 DEPART OF YOUTH REHABILITATION SERVICES
RL0 CHILD AND FAMILY SERVICES
RM0 DEPARTMENT OF MENTAL HEALTH
VA0 OFFICE OF VETERANS AFFAIRS

Appendix 2 - Education Agency IT Liaison

CE0 DC PUBLIC LIBRARY
GA0 DISTRICT OF COLUMBIA PUBLIC SCHOOLS
GB0 DC PUBLIC CHARTER SCHOOL BOARD
GC0 PUBLIC CHARTER SCHOOLS
GD0 STATE SUPERINTENDENT OF EDUCATION (OSSE)
GE0 DC STATE BOARD OF EDUCATION
GF0 UNIVERSITY OF THE DISTRICT OF COLUMBIA
GM0 OFF PUBLIC ED FACILITIES MODERNIZATION
GN0 OFFICE FOR NON-PUBLIC TUITION
GO0 SPECIAL EDUCATION TRANSPORTATION
GW0 DEPUTY MAYOR FOR EDUCATION
PE0 SECTION 103 JUDGEMENTS-PUB EDUCATION SYS

Appendix 3 - Public Safety Agency IT Liaison

BN0 HOMELAND SECURITY/EMERGENCY MANAGEMENT
CB0 OFFICE OF THE ATTORNEY GENERAL
DQ0 COMM OF JUDICIAL DISABILITIES & TENURE
DV0 JUDICIAL NOMINATION COMMISSION

FA0 METROPOLITAN POLICE DEPARTMENT
FB0 FIRE AND EMERGENCY MEDICAL SERVICES
FE0 OFFICE OF VICTIM SERVICES
FH0 OFFICE OF POLICE COMPLAINTS
FJ0 CRIMINAL JUSTICE COORDINATING COUNCIL
FK0 DC NATIONAL GUARD
FL0 DEPARTMENT OF CORRECTIONS
FO0 OFFICE OF JUSTICE GRANTS ADMINISTRATION
FQ0 DEPUTY MAYOR FOR PUBLIC SAFETY & JUSTICE
FR0 DEPARTMENT OF FORENSICS SCIENCES
FS0 OFFICE OF ADMINISTRATIVE HEARINGS
FT0 HOMELAND SECURITY GRANTS
FV0 FORENSIC LABORATORY TECHNICIAN TRAIN PRG
FX0 OFFICE OF THE CHIEF MEDICAL EXAMINER
FZ0 D.C. SENTENCING & CRIM. CODE REV. COMM.
PJ0 SECTION 103 JUDGEMENTS-PUB SAFETY & JUST
UC0 OFFICE OF UNIFIED COMMUNICATIONS

Appendix 4 - Government Operations Agency IT Liaison

AD0 OFFICE OF THE INSPECTOR GENERAL
AM0 DEPARTMENT OF GENERAL SERVICES
BE0 D.C. DEPARTMENT OF HUMAN RESOURCES
BQ0 OFFICE OF GRANTS MGMT & DEVELOPMENT
BU0 OFF OF PARTNERSHIP AND GRANT SERVICES
GS0 SECTION 103 JUDGEMENTS-GOV DIR & SUPPORT
HD0 HUMAN RESOURCES DEVELOPMENT FUND
KA0 DEPARTMENT OF TRANSPORTATION
KG0 DISTRICT DEPARTMENT OF THE ENVIRONMENT
KT0 DEPARTMENT OF PUBLIC WORKS
KV0 DEPARTMENT OF MOTOR VEHICLES
PO0 OFFICE OF CONTRACTING AND PROCUREMENT
PW0 SECTION 103 JUDGEMENTS-PUBLIC WORKS
TO0 OFFICE OF CHIEF TECHNOLOGY OFFICER

Appendix 5 - Economic Development Agency IT Liaison

BD0 OFFICE OF MUNICIPAL PLANNING
BI0 DEPT OF BANKING & FINANCIAL INSTITUTIONS
BX0 COMMISSION ON ARTS & HUMANITIES
CF0 DEPARTMENT OF EMPLOYMENT SERVICES
CR0 DEPT. OF CONSUMER AND REGULATORY AFFAIRS

CT0 OFFICE OF CABLE TV
DB0 DEPT. OF HOUSING AND COMM. DEVELOPMENT
EB0 DEPUTY MAYOR FOR ECONOMIC DEVELOPMENT
EC0 SECTION 103 JUDGEMENTS-ECON DEV & REGUL
EN0 DEPT OF SMALL & LOCAL BUSINESS DEVELOPMT
SR0 DEPART OF INSURANCE, SECURITIES & BANKING
TK0 OFFICE OF MOTION PICTURES & TELEVISION

Appendix 6 - Independent Agency IT Liaison

AA0 OFFICE OF THE MAYOR
AC0 OFFICE OF THE D.C. AUDITOR
AE0 CITY ADMINISTRATOR / DEPUTY MAYOR
AF0 CONTRACT APPEALS BOARD
AG0 DC BD OF ETHICS AND GOVT ACCOUNTABILITY
BA0 OFFICE OF THE SECRETARY
BK0 BASEBALL
CG0 PUBLIC EMPLOYEE RELATIONS BOARD
CH0 OFFICE OF EMPLOYEE APPEALS
CJ0 OFFICE OF CAMPAIGN FINANCE
CQ0 OFFICE OF TENANT ADVOCATE
CW0 CUSTOMER SERVICE OPERATIONS
DA0 BD OF REAL PROPERTY ASSESSMENT & APPEALS
DH0 PUBLIC SERVICE COMMISSION
DJ0 OFFICE OF PEOPLE'S COUNSEL
DK0 BOARD OF APPEALS & REVIEW
DL0 BOARD OF ELECTIONS
DX0 ADVISORY NEIGHBORHOOD COMMISSION
JR0 OFFICE OF DISABILITY RIGHTS
LQ0 ALCOHOLIC BEVERAGE REGULATION ADMIN.
RK0 OFFICE OF RISK MANAGEMENT
RP0 OFFICE OF COMMUNITY AFFAIRS
RS0 SERVE DC
TC0 TAXI CAB COMMISSION

Appendix 7 – Agencies Currently Excluded from Automated Agency IT Liaison Review

AB0 COUNCIL OF THE DISTRICT OF COLUMBIA
AS0 OFFICE OF FINANCE & RESOURCE MGMT
AT0 OFFICE OF CHIEF FINANCIAL OFFICER
BJ0 OFFICE OF ZONING
DC0 LOTTERY & CHARITABLE GAMES CONTROL BOARD

DY0 DISTRICT OF COLUMBIA RETIREMENT BOARD
HIO D.C HEALTH BENEFIT EXCHANGE AUTHORITY